ORCHARD HOTEL
SINGAPORE

Attn: Reservation Department DID: (65) 6734-8595 FAX: (65) 6739-6645 HOTLINE: (65) 6734-7766
Email: GroupRes.OHS@millenniumhotels.com

PLEASE FAX TO ORCHARD HOTEL SINGAPORE AT (65) 6739 6645

TAMC 2015 (18 - 20 May 2015)

Booking from 17 – 21 May 2015
Kindly revert back to us latest by Monday, 4 May 2015 to proceed with the reservation

BOOKER INFORMATION

Contact Person : _____ **Date** : _____
Company : _____ **Telephone** : _____
Fax : _____ **Email** : _____

Please indicate accordingly

☐ **RESERVATION** ☐ **AMENDMENT** ☐ **CANCELLATION**

TRAVEL GUEST INFORMATION

Guest Name : _____
(Please underline the Family Name)
Organization : _____
Address : _____
Designation : _____ **Country** : _____
Tel : _____ **Fax** : _____
No. of Nights : _____ **Email** : _____
Arrival : _____ **Arrival Flight/Time** : _____
Departure : _____ **Departure Flight/Time** : _____

ACCOMMODATION REQUEST *(Please select your accommodation requirements by ticking appropriate box and omitting bedding type)*

Room Category	Single / (1 Person per room)	Double/Twin (2 Persons per room)
Deluxe Room (28 Sqm)	**S$250.00++** per room per night (Room inclusive of one breakfast and internet access) ☐	**S$270.00++** per room per night (Room inclusive of two breakfasts and internet access) ☐
Premier Room (36 Sqm)	**S$285.00++** per room per night (Room inclusive of one breakfast and internet access) ☐	**S$305.00++** per room per night (Room inclusive of two breakfasts and internet access)

*Extra bed (subjected to availability) for third person in the room is S$75.00++ per night inclusive of one breakfast (Applicable only in Premier Room and Premier Club Room)

Rates are:

- Inclusive of one daily buffet breakfast and broadband
- Inclusive of return transfer to NUS School of Computing
- Booking after 04 May 2015 will be subject to service charge and prevailing government taxes, rooms are subject to availability at Hotel's Best Available Rate.

AIRPORT TRANSFER REQUIREMENTS

Limousine Transfer can be arranged, at S$88.00nett per way (an additional S$10.70nett per way, for transfers required between 2300 – 0700hrs)

Arrange Arrival Transfer ☐ Yes ☐ No | Arrange Departure Transfer ☐ Yes ☐ No

BILLING / GUARANTEED INSTRUCTIONS

Please charge my ☐ Visa ☐ Mastercard ☐ Diners ☐ Amex ☐ JCB credit card for room reservation

Card Holder Name : _____
Card Number : _____ **Expiry Date** : _____

- All rooms reserved are subject to 10% service charge and 7% prevailing government taxes.
- Rooms are subject to availability upon making of reservation & all bookings must be guaranteed by credit card. Kindly revert latest by **8 May 2015**. Thereafter, the room rates may vary at the point of reservation.
- Check in time: 14:00hrs, Check out time: 12:00noon. For arrival before 1400hrs, kindly pre-block your room a day earlier, subject to one night's additional charge. 50% of the room rate will be levied for any late check-out request till 18:00hrs, thereafter, the full day rate is applicable, subject to room availability.
- The hotel reserves the right to charge for one night room charge for any cancel or no-show rooms 48 hours before **17 May 2015.**
- Official confirmation of your reservation will be sent by Orchard Hotel Singapore.

Thank you for choosing Orchard Hotel as your choice of accommodation.