

NATIONAL UNIVERSITY *of* SINGAPORE

APPLICATION FOR MASTER OF COMPUTING

TRANSCRIPT REQUEST FORM

(to be completed by graduates and detached from the application forms)

To: **The Applicant**

Please complete this section of the form and send it to the Registrar (or relevant person-in-charge) of the University from which you are requesting your transcript with the necessary transcript request fees (if applicable):

Applicant's Name: _____ Date of Birth: _____

Applicant' Address: _____

University: _____

Date of Enrolment: _____ From _____ To _____

Degree and Date of Conferment: _____

To: **The Registrar/Officer-in-charge**

1. The person whose name appears above is applying for admission to our higher degree programme.
2. The application cannot be considered without an official transcript of academic records submitted by your University. This transcript must bear the stamp of your University and the name and signature of the Registrar or authorised person.
3. Subject to the rules governing your University, the transcript should include:
 - (a) Date of enrolment.
 - (b) A list of all subjects taken (with dates), and the grades obtained in each subject.
 - (c) Title of degree awarded and date of conferment.
 - (d) Rank in class
 - (e) Interpretation or explanation of the grades, marks or scores.
4. If the transcript is in a language other than English, please provide an official translation.
5. **DO NOT RETURN TO APPLICANT.** Please send the official transcript together with this form **DIRECT** to the address below. We would appreciate receiving the transcript before **March 15 (August Intake) or Sept 1 (January intake)**. Thank you.

**Graduate Studies
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Singapore 117417
Republic of Singapore
(Attn: Ms Cindy Loh)**