



Computing Club Election Standing Orders

The Computing Club Constitution shall be referred to as “Constitution”.

The Computing Club Election Standing Orders shall be referred to as “Election Standing Order”.

The Computing Club Management Committee shall be referred to as “MC”.

The NUS Students' Computing Club Full Members, as defined in Article III, Clauses 1 and 2 of the Constitution, shall be referred to as “Club Members”; Affiliate Members, if so required to be mentioned in this Standing Orders, shall be explicitly referred to as “Affiliate Members”.

These Standing Orders shall be read together with the Constitution.

1. Election Committee

1.1. The Election Committee shall uphold and enforce the Constitution and the Election Standing Order.

1.2. The Election Committee shall announce that the following seats to be filled 3 days before receiving nominations.

- 1) Constitutional Posts – President, Internal Vice-President, External Vice-President, Honorary General Secretary, Finance Director, Communications Director and Welfare Director.
- 2) Non-Constitutional Posts – EIGHT MC positions, the types of appointment shall be determined by the new incoming Constitutional Appointment Holders.
- 3) NUSSU Representative – TWO positions, a NUSSU Representative will hold two portfolios,
 - i. Represent Club Members at the NUSSU level.
 - ii. Hold a NUSSU Executive Committee appointment.

2. Election Nominees

2.1. All nominees for the Elections shall follow the Computing Club Constitution and this Standing Order. Any contravention of the Constitution and this Standing Order by the nominee will result in disqualification from the Election.

2.2. All nominees shall fill up the Nominee Application Form (Appendix A). Any incomplete forms shall be rejected by the Election Committee. The Election Committee reserves the right to publish the contents of the application forms.

2.3. If a nominee is running for the position of NUSSU Representative, he/she shall not run for any MC post (Constitutional and Non-Constitutional) and vice-versa.

2.4. All nominees shall sign a Nominee Agreement (Appendix B) with the Computing Club in order to stand for election.

2.5. All nominees shall not defame any staff/member of NUS, any faculty staff / member of the NUS School of Computing, any MC member or other nominees during the Elections.



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- 2.6. All nominees are not allowed to buy votes from Club Members during the Elections using any form of monetary and/or gifts.
- 2.7. All nominees are not allowed to use any language or action on Club Members, which may amount to any form of threat, harassment or otherwise of derogatory or malicious intent.
- 2.8. All nominees for MC Posts are not allowed to run for more than one Constitutional Post and one Non-Constitutional Post. He/she may run for one Constitutional Post and one Non-Constitutional Post simultaneously. In the event that this nominee wins both positions, he/she must relinquish the Non-Constitutional Post.
- 2.9. Any nominee found in violation of or failing to comply with any clauses in Section 2 may be referred to the outgoing MC for disciplinary action which might result in his/her expulsion from the Elections and/or faculty.

3. Nomination Period and Interviews

- 3.1. The exact opening and closing times of the Nomination Period shall be announced to all Club Members seven days before the start of nomination.
- 3.2. All Nominee Application Form (Appendix A) must be co-signed by a Proposer and a Secunder, and verified by the Elections Committee before it is considered complete.
- 3.3. After the Nomination Period, all nominees will have to go through an interview conducted by the Election Panel in order to stand for election.

3.4. Election Panel

- 3.4.1. An Election Panel shall be formed for the purpose of interviewing the nominees and determining their suitability for running for the election.
- 3.4.2. The Election Committee, the President of the outgoing MC, and at least one representative of the School of Computing Deanery or one Computing Club advisor, shall make up the Election Panel. In the event that the President of the outgoing MC is also a nominee, the outgoing MC shall appoint a representative to take his/her place on the Election Panel.
- 3.4.3. The Election Panel shall make recommendations for the rejection of a nominee to the MC if it feels that a nominee is unsuitable for the position that he/she is running for.
- 3.4.4. The MC has the right to reject a nominee's application within 24 hours upon receiving the recommendations to reject a nominee made by the Election Panel.

4. Campaigning Period

- 4.1. During this period, nominees are only allowed to display their propaganda material around NUS School of Computing to promote himself/herself for the Election.
- 4.2. Every nominee is allowed to display up to the following quota of propaganda materials:
 - i. 40 A4 sized Posters OR 20 A3 sized Posters.
 - ii. One color banner.
 - iii. 500 flyers A4 sized or smaller.



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- 4.3. Every poster must have a School of Computing stamp or an Office of Student Affairs Stamp or a NUS Students' Computing Club stamp to be considered valid. All invalid posters are prohibited. Nominees need not have the carbon copies of their posters stamped if the original poster has the stamp.
- 4.4. All nominees shall put up the posters only on Notice Boards, Computing Club Lockers, and COM1-Student Area. The nominee must not damage or dirty the wall or paintwork while putting up and taking down the posters.
- 4.5. The posters have to be removed within 2 days after the Campaigning Period.
- 4.6. All nominees must seek clearance from the Election Committee for the location to display their banner. All nominees must seek clearance again from the Election Committee if they wish to relocate their banner.
- 4.7. All flyers distributed by the nominees should not contain additional information that is not already found on the posters belonging to the nominee.
- 4.8. Nominees are allowed to manufacture small tokens of appreciation to promote themselves during the campaigning period. They must seek clearance from the Election Committee before distributing these tokens of appreciation.
- 4.9. The nominees are allowed to promote themselves during lectures if the nominee has obtained prior permission from the lecturer to do so.

5. Balloting Period

- 5.1. Club Members are allowed to vote or be proxy to other full members of the Club.
- 5.2. Each Club Member shall have only one vote.
- 5.3. Each Club Member may be a proxy for not more than two voters.
- 5.4. Club Members who have given their rights to vote to a proxy cannot be a proxy for any Club Member or give their rights to vote to another proxy. They may attend the Election, but cannot cast a vote.
- 5.5. The proxy has to fill up the Proxy Form (Appendix D). A carbon copy of the represented members' NUS matriculation card has to be attached.
- 5.6. All nominees shall speak during the Balloting Period as defined by the Election Committee. The nominees running for President must be given a maximum limit of no less than 10 minutes each to speak and answer questions from the Club Members.
- 5.7. During the Balloting period, nominees are required to answer all questions posted to them from the voters and the outgoing MC, subject to Clause 5.8.
- 5.8. The Election Committee shall have the rights to disallow questions that constitutes infringements of personal privacy, personal attacks, or otherwise of malicious or derogatory nature. The nominee may choose not to answer any questions so disallowed.
- 5.9. The Election Committee shall conduct the Election for the positions in the following order:
 - 1) President
 - 2) External Vice-President



- 3) Internal Vice-President
- 4) Honorary General Secretary
- 5) Finance Director
- 6) Welfare Director
- 7) Communications Director
- 8) Eight Non-Constitutional MC positions
- 9) Two NUSSU Representatives

6. Voting Mechanics

6.1. If two or more nominees are contesting a position, the nominee who receives the highest number of votes gets elected to the position.

6.2. If there is only one nominee for a position, a vote of confidence shall be conducted. The nominee gets elected to the position if he/she receives a number of “Yes” votes equivalent to at least 60% of the total number of eligible voters (as defined in Article III, Clauses 1 and 2 of the Constitution) present for the election.

6.3. In the event where two or more nominees are contesting a position, and two or more nominees receive the same highest number of votes,

6.3.1. And the position in question is that of the Presidency, the casting vote shall be given to the outgoing President

6.3.2. If the position in question is any other positions, the President-elect shall be given the casting vote. In the event a President is not elected, the outgoing President shall then be given the casting vote.

7. Contingencies

7.1. In the event where no President is elected, for the purpose of continuation of office and allowing co-option to be carried out to achieve a functional Management Committee, the elected Vice-President (External Affairs) shall be elevated to the Presidency.

7.2. If no Vice-President (External Affairs) is elected, the elected Vice-President (Internal Affairs) shall be elevated to the Presidency.

7.3. However, should there be no elected Vice-President (External Affairs) and no elected Vice-President (Internal Affairs), the Returning Officer shall reopen for nominations OR declare the election void and adjourn the election. The Returning Officer shall then set the election in motion again.

7.4. Promotions to Presidency performed under Clauses 7.1 and 7.2 shall be binding and shall last until the next election.

7.5. Persons promoted to the Presidency under Clauses 7.1 and 7.2 shall be considered to have been elected directly to the Presidency in all aspects, and enjoy all rights, authority and benefits befitting an otherwise directly elected President.