

MINUTES OF THE 26TH AGM OF ICAAS

held on 19 August 2003 at Regent Hotel, Singapore

Commencement of Meeting

- The 25th Executive Committee Honorary Secretary, Damien Wong, called the meeting to order at 9.30pm.
- Members Present:

1. Wong Limsoon, Life
2. Koh Teng Lam, Life
3. Phua K. K., Life
4. Chan Yiu Kei, Ord
5. Chao Yin Loong, Ord
6. Chen Hung, Life
7. Allen Chong, Life
8. Manjiv Bryan Dodanwela, Ord
9. Alex Eow, Ord
10. Alex Fung, Life
11. Huang Shang Bai, Life
12. Ip Siok Hui, Life
13. Ku Swee Yong, Life
14. William Ku, Life
15. Kwoh Chee Keong, Life
16. Jackson Lam, Ord
17. Lee Hing Yan, Life
18. Lee Sen Hui, Ord
19. Carol Lee, Life
20. Leong Kan Yuen, Life
21. Leong Yim Sing, Life
22. Henry Liew, Life
23. Lim Wei Kuan, Ord
24. Ling Ming Koon, Life
25. Loh Lean Kang, Life
26. Loy Chee Kit, Life
27. Ng Beng Tiong, Life
28. Ng Siong Tee, Ord
29. Oh Lock Soon, Life

30. George Ong, Life
31. Leslie Pakianathan, Ord
32. Keith Png, Ord
33. Patrique Pon, Ord
34. Vincent Quah, Ord
35. Rosana Quek, Life
36. Tay Thye Sun, Life
37. Teo Swee Lian, Life
38. Tham Tuck Hin, Ord
39. Thomas Wee, Life
40. Damian Wong, Life
41. Eugene Wong, Life
42. Mark Wong, Life
43. Wu Jiankang, Life

President's Report

- The President's report elaborated on the following activities:
 - ICAAS-NLB Life Science @ Courtyard (2 talks)
 - ICAAS-NLB IT @ Orchard (10 talks)
 - ICAAS-IStructE-HDB Public Lecture by H. K. Cheng (Mar'03)
 - ICAAS-Henley/Brunel MBA Alumni dinner talk on SARS (May'03)
 - LKY DVD (Dec'02) and ICAAS Scholarship Fund (Jan'03)
 - 4th ICAAS Most Outstanding JC Science Student Award (sponsored by World Scientific) (Dec'02).
 - ICAAS-Diners Club Credit Card (Aug'03)
- The report was received and passed by all members present unanimously.

Hon. Secretary's Report

- The Hon. Secretary's report elaborated on the following activities:
 - "Imperial Connection" (every other month)
 - ICAAS Movie Night (July'03)
 - ICAAS 25th Anniversary Gala Dinner/ICAAS Distinguished Service Award (Aug'03)
 - IC Nite/ICAAS Most Outstanding Student Award (Aug/Sept'03, pending)
 - Networking Dinner w/ Prof. David Ewins, Pro-Rector (Sept'02)
 - Gala Dinner with Sir Richard Sykes, Rector (Oct'02)
 - Networking Dinners w/ Anne Benjamin, Director of MBA Prog, Business School (Nov'02 & Mar'03)
 - Networking Dinner w/ Sue Stone, Asst Registrar (Mar'03)
- The report was received and passed by all members present unanimously.

Treasurer's Report

- The Treasurer’s Report elaborated on the revenue/loss generated from the alumni activities, and on the amortization of new life membership subscriptions. The report was proposed to be accepted by William Ku, second by Chen Hung, and passed by all members present unanimously.

Election of 26th EXCO

- The following candidates were nominated for the 26th EXCO:

Position	Candidate	Nominated by	Second by
President	Wong Limsoon	Ng Beng Tiong	25 th EXCO
Vice president	Lee Hing Yan	George Ong	25 th EXCO
Treasurer	Han Neng Hsiu	Damien Wong	Wong Limsoon
Hon. Secretary	Allen Chong	Wong Limsoon	25 th EXCO
Members	Chen Hung	Wong Limsoon	25 th EXCO
	Mark Wong	Ng Beng Tiong	25 th EXCO
	Alex Fung	Wong Limsoon	25 th EXCO

- Chen Hung proposed that the candidates above be elected en-bloc. The motion was second by William Ku. A vote was thus called. There was 1 vote against the motion, and all other members voted for the motion. The candidates above were thus elected by a majority to their respective offices in the 26th ICAAS Executive Committee.

Appointment of Youth Wing Chairman & Vice Chairman as Co-opted EXCO Members

- In accordance to ICAAS constitution, the incumbent chairman (Chew Chun Liang) and vice chairman (Toh Poh Joo) of ICAAS Youth Wing were co-opted as members of the 26th ICAAS Executive Committee.

Appointment of Auditors

- The following candidates were nominated to serve as auditors of the 26th ICAAS Executive Committee:

nominee	Nominated by	Second by
Damien Wong	Wong Limsoon	Allen Chong, William Ku
Leong Yim Sing	Wong Limsoon	Ling Ming Koon, Thomas Wee

- These nominations were supported unanimously by all members present. The individuals above were thus appointed as auditors of the 26th Executive Committee.

Amendments to ICAAS Constitution

- 3 amendments (I, II, IIIa) to ICAAS Constitution were received and their details were circulated to members by email 13 days prior to the 26th AGM as follows:

Amendment I:

- To amend Clause 3:
 - The Objective of the Association is to further the interests of the graduates/past students of Imperial College of Science Technology and Medicine, London, in Singapore.
- To read as:
 - The Objective of the Association is to further the interests of the graduates/past students of Imperial College, London, in Singapore.
- REASON: to reflect the new name adopted by the college this year

Amendment II:

- To amend Clause 11.1:
 - The Annual General Meeting of the Association shall be held not later than December 31st each year to receive the annual Report, and Accounts for the previous year and to elect Officers for the year. An audited Statement of Accounts and Balance Sheet shall be presented to the members at each AGM. The members shall elect two persons not members of the Committee as Auditors for the accounts. These Honorary Auditors shall not be eligible for re-election for a second consecutive term. The financial year of the Association shall be from 1st October to 30th September.
- to read as
 - The Annual General Meeting of the Association shall be held not later than December 31st each year to receive the annual Report, and Accounts for the previous year and to elect Officers for the year. An audited Statement of Accounts and Balance Sheet shall be presented to the members at each AGM. The members shall elect two persons not members of the Committee as Auditors for the accounts. These Honorary Auditors shall not be eligible for re-election for a second consecutive term.
- REASON: the financial year of the association needs to be synchronized with the AGM as audited accounts have to be presented and accepted at the AGM.

Amendment IIIa:

- To insert the follow new Clause:
 - Proceedings of Meetings
 - 1 The President shall preside as chairman at every general meeting of the Association and every meeting of the Committee. However, if the President is not present within 15 minutes after the appointed time for holding the

meetings, the Committee members present shall elect one of their members to be the chairman of the meetings.

- 2 Questions arising at any general meetings and meetings of the Committees shall be decided by a majority of votes and a determination by a majority of members and Committee members present, at the respective meetings, shall for all purposes be deemed a determination of the Association and the Committee. In the case of equality of votes, the Chairman of the meeting shall have a second or casting vote.

REASON: to clarify the decision procedure of the association and the exco.

- An alternative Amendment (IIIb) to Amendment IIIa was subsequently proposed via email by Raymond Kwok as follows:

Amendment IIIb:

- To insert the follow new Clause:
 - *Proceedings of Meetings*
 - 1 The President shall preside as chairman at every general meeting of the Association and every meeting of the Committee. However, if the President is not present within 15 minutes after the appointed time for holding the meetings, **the Vice President shall takeover to chair the said meetings, and in his absence the Secretary will chair and in his absence the Treasurer will chair. If all appointment holders are absent then** the Committee members present shall elect one of their members to be the chairman of the meetings.
 - 2 Questions arising at any general meetings and meetings of the Committees shall be decided by a majority of votes and a determination by a majority of members and Committee members present, at the respective meetings, shall for all purposes be deemed a determination of the Association and the Committee. In the case of equality of votes, the Chairman of the meeting shall have a second or casting vote.

REASON: to clarify the decision procedure of the association and the exco.

- Amendment I was proposed by George Ong and second by 25th ICAAS Executive Committee. Amendment II was suggested by George Ong, formally proposed by Wong Limsoon, and second by Shang Bai. Amendment IIIa was proposed by George Ong, and second by Koh Teng Nam. Amendment IIIb was proposed by Raymond Kwok, and second by Wong Limsoon.
- George Ong remarked that the details of the proposed amendments were not sent to members 14 days before AGM. Wong Limsoon remarked that the ICAAS Constitution only required that notice of AGM and provisional agenda be sent 14 days before AGM, it did not require detailed contents of agenda

items be sent 14 days before AGM, it also did not require agenda items to be fully fixed 14 days before AGM, and that the proposed amendments were circulated to members 13 days before AGM.

- After discussions by members present, Huang Shang Bai proposed that---even if it was required to circulate the details of the proposed amendments 14 days before AGM---the requirement be waived. The motion was second by Wu Jiankang, and passed unanimously by all members present. The meeting then proceeded to vote on the amendments.
- For Amendment I, it was unanimously passed by all members present.
- For Amendment II, 1 member abstained, and none against. It was thus passed by a majority.
- For Amendments IIIa and IIIb, there was 2 for Amendment IIIa, and all other members present for Amendment IIIb. Amendment IIIb was thus passed by a majority.

Vote of Thanks

- A vote of thanks was proposed by Wong Limsoon to the outgoing members of the 25th Executive Committee (Ng Beng Tiong, George Ong, Damien Wong). The proposal was seconded by Huang Shang Bai and passed unanimously.

Any Other Matters

There being no other matters, the AGM was proposed closed by Chen Hung and second and accepted unanimously by all members present. The AGM was thus closed at 10:15pm.

Minutes prepared by Damien Wong

& cleared by Wong Limsoon.